

GREAT GRANSDEN PARISH COUNCIL
Minutes of the Parish Meeting held on 5th November 2018

Those present were:

Andrew Pett Chairman

Giles Scott Vice Chairman

Diane Taylor Clerk

Michael Capps Parish Councillor

Jeff Gorton Parish Councillor

Nigel Day Parish Councillor

Nick Ginn Parish Councillor

James Catmur Parish Councillor

District Councillor Richard West and 5 members of the public

1. The meeting was opened at 7.30 pm with a silent prayer
2. **Apologies.** There were apologies for absence from Parish Councillor Peter King and County Councillor Julie Wisson.
3. **Declarations of Interest.** Councillors declared an interest in item 11, precept.
4. **Minutes** of the previous monthly meetings held on 1st and 29th October 2018, which had been circulated, were approved and accordingly signed by the chairman.
5. **OPEN FORUM.** The meeting was closed for twelve minutes. District Councillor Richard West had attended a meeting of the Huntingdonshire Association of Community Transport which is looking for a member of the Parish Council or villager to explain the problems of public transport in the village. He had also attended a meeting of the Digital Advisory Group; improvements are needed at the District Council, particularly planning. No further information was known about the Sand Road development as a draft agenda for the November Development Panel Committee was not yet available. A Little Gransden resident spoke about the proposed Sand Road development having made objections to the Planning Officer including the effect on the listed cottage. She also spoke about the Gliding Club application which will be heard by South Cambridgeshire District Council panel, citing the objections to the increased activity, hours and noise. She commented that Little Gransden Parish Council have now revised their comments to include an objection to the proposed increase in the number of launches. She further stated that there is no means of monitoring self-launching planes and that self-launching aircraft require some kind of hard runway.
6. **Matters Arising:**
 - 6.1. **Neighbourhood Development Plan (NDP).** Nigel Day reported that the funding application had been mostly successful and will be used to pay for Cambridgeshire Acre to look at evidence gathered to draw up a more detailed questionnaire. Andrew Pett reported that a mock plan should be completed by next December. A further meeting is scheduled on 19th November. Whilst the NDP committee cannot comment specifically on the Sand Road development, it would be unwise for a decision to be made while the NDP is being drawn up.
 - 6.2. **Reading Room Cottage.** A local architect has agreed to draw up the requisite plans for the application to replace a window and door and it is hoped that the plans will be completed by the end of the year.
 - 6.3. **West Street Light.** The replacement heritage light was installed on 26th October but is not yet connected. A date for the power connection is yet to be confirmed.
7. **Playing Field.** Sportsafe UK had carried out the play equipment safety inspection on the 7 pieces of equipment on the Fox Street site, passing all of the items except the roundabout which has been condemned. The roundabout has been taken out of use for the time being pending repair.

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Repair of Roundabout. Three quotes had been received, 2 for repair and one for replacement of the existing roundabout. Councillors agreed that all the wooden slats should be replaced with High Density Poly Ethylene (HDPE). A quote had been obtained for £1,618.84. Clerk to check on the warranty and clarify that the quote is for repair and reinstatement of the roundabout. It was unanimously agreed that the chairman and clerk have permission to spend up to £2,000 on the cost of repairs. Proposed Michael Capps, seconded Jeff Gorton.

8. Risk Mitigation Plan for Great Gransden. James Catmur had prepared a report, detailing the considerations that could be taken in to account on drawing up a risk mitigation plan for the village. Identifying risks the village and the households in it may face would be a first step before developing plans for how to mitigate the risks, using a scoring system to work out which risks need to be mitigated and which ones did not. Councillors agreed it would be a good idea to look at this on a longer-term view. A framework could be set up and a meeting will be arranged at a future date.

9. Financial Statement for October 2018. The sheet filed as Appendix No. 1 had been circulated. The statement was unanimously approved and signed by the chairman. Councillors also noted the budget review as at the end of October 2018.

10. Cheques for approval. The following payments were approved:

Proposed Jeff Gorton, seconded Michael Capps.

Buchans Landscapes for sportsfield grass cutting (September)	£279.00
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DP Garden Works for cemetery grass cutting (October)	£200.00
Clerk's salary for October 2018	£479.81
HM Revenue & Customs for clerk's tax to 5 th Nov 2018	£19.42
Clerk's expenses for October 2018	£4.69
Robert & Margie McIntosh for Garden of Remembrance	£7.50
Capalc for Transparency & Audit Training	£40.00
Capalc for 1 Day Councillor Training	£75.00
Sportsafe UK for play equipment safety report 2018	£48.00
Balfour Beatty for replacement street light (Mandene Gardens)	£1,669.15
Waresley Parish Council for Horse & Rider signs contribution	£100.00

11. Precept 2019/20. A summary of receipts and payments had been circulated together with a proposed budget. Reserves will be £1,390 less following payment of the Mandene Gardens invoice, leaving only £200 in reserves for street lights. Further inspection of trees may need to be carried out in view of the recent Court of Appeal case suggesting a blanket three-year cycle for inspection was inadequate where trees are in higher risk locations. This would cost an extra £300/£400 per annum. A sinking fund also needs to be set up for the multi-use games area. Councillors agreed to set aside £1,000 for a sinking fund for the muga, £750 for street lights and £2,000 for the Local Highway Improvement Bid contribution. Taking these additional reserves and expenses into account, Michael Capps proposed raising the precept to £24,000, an increase of £500 on last year, seconded by James Catmur and carried with 6 votes in favour and 1 abstention. Councillors thanked the clerk for her help in providing the information.

12. Publication of Associated Meeting Papers. Councillors agreed it would be useful to provide a context when the agenda is published. It was agreed that the clerk should publish the reporting notes, when available, along with the agenda.

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13. Draft Statement of Community Involvement. Noted by councillors without comment.

14. Review of Clerk's Core Hours. Councillors agreed clerk's hours to remain at 10 per week.

15. Highways. Hardwicke Road is still in need of repair, with some potholes very dangerous. There are a number of pot holes in Mill Road which will also be reported. Vehicles have been seen travelling up Middle Street in excess of 20mph, riding on the pavement and causing pedestrians to move out of the way. A vehicle was reported to the police. PCSO Richard Braddick is aware. There is a pallet of wood once again on Church Street, although it is usually moved within a week. Speedwatch is ongoing despite the recent backlash on Touchbase. The statistics show that speedwatch makes a difference, the numbers of speeding vehicles do decrease and it provides good statistical information. The broken street light in Mill Road has been reported. There are more cracked paving stones on the bank of Crow Tree Street and the recently tarmacked path is showing signs of cracking. The diversion sign at the bottom of Crow Tree Street is hampering pedestrians' use of the footpath.

Local Highway Improvement Bid – Andrew Pett will attend the panel meeting on 13th December to present the Parish Council's bid for a 50mph buffer zone along Meadow Road and an additional interactive speed sign.

Little Lane – there are weeds and brambles in Little Lane which are dangerous. This has been reported to highways although the vegetation may be coming from the landowners' properties at either side of the path. Quotes will be obtained to clear the area.

16. Correspondence. 16.1. Letter from Everton Heath Primary School requesting transfer into the catchment area of Comberton Village College. Arrangements for shared transport with Gamlingay children will be sought from Cambridgeshire County Council although no such funded transport is provided for Great Gransden children. The chairman will draft a suitable response on behalf of the Parish Council and Governors.

16.2. Correspondence from CCC seeking 2 local councils, one urban and one rural, to apply for a grant to deliver Electric Vehicle charging points for community spaces. Great Gransden has already expressed an interest but due to the higher than expected demand, a workshop is now being arranged. James Catmur agreed to attend.

16.3. A Community Infrastructure Levy (CIL) payment of £8,602.80 has been received for the 4 new dwellings off Fox Street. Councillors will consider possible use of the funding at a later date.

17. Planning. 1. Outline planning permission for residential development, Land

North East of Mandene Gardens. Councillors noted that Highways will have ownership of part of the garden of 1 Mill Road for the footpath improvement scheme but the triangular piece of land will still not provide visibility. A response has still not been received from the conservation officer. Clerk to follow up. The loss of the front garden will have an adverse effect on the listed cottage.

17.2. Gliding Club variation of conditions. The application has been referred to the planning committee of South Cambridgeshire District Council. Only 1 representation from a Parish Council can be made and Great Gransden will make written representation. Nick Ginn will attend the consultative committee meeting later this month.

17.3. Planning Forums. Giles Scott will attend the forum on 27th November.

17.4. 18/02310/TREE Horse Chestnut – thin crown by circa 20%, removing epicormic growth and raise canopy over the road to give 5.5m clearance, 40 West Street. Councillors agreed the proposed maintenance work.

The Next Meeting has been arranged for Monday 3rd December 2018

This meeting closed at 9.18pm.