

**GREAT GRANSDEN PARISH COUNCIL**  
**Minutes of the Parish Meeting held on 3<sup>rd</sup> June 2019**

Those present were:

Andrew Pett Chairman

Giles Scott Vice Chairman

Diane Taylor Clerk

Michael Capps Parish Councillor

Nick Ginn Parish Councillor

Nigel Day Parish Councillor

James Catmur Parish Councillor

District Councillor Richard West, County Councillor Julie Wisson

and 1 member of the public

1. The meeting was opened at 7.30 pm with a silent prayer. Andrew Pett, having been elected chairman at the previous meeting signed the appropriate 'Declaration of Office'.

2. **Apologies.** Apologies were received from Parish Councillors Peter King and Jeff Gorton.

3. **Declarations of Interest.** There were no declarations of interest.

4. **Minutes** of the previous monthly meeting held on 13<sup>th</sup> May 2019 which had been circulated, were approved and accordingly signed by the chairman.

5. **OPEN FORUM.** The meeting was closed for thirteen minutes. Councillor Julie Wisson reported on the recent Highways England forum she had attended on the A428 consultation which opened today. The route is slightly different to that consulted on in 2017 with a new Eltisley junction and a two-tier junction at Caxton Gibbet. It is not yet known where the compounds will be. Comments have been taken on board concerning the proposed three tier junction at the Black Cat which will include a road below ground level passing under the new Black Cat roundabout. A number of bridleways cross over the A428 and it was pointed out that as one will be an underpass, this will involve riders dismounting making it inaccessible for riders who are not able bodied. The consultation is open until 28<sup>th</sup> July. District Councillor Richard West spoke about his involvement with the Digital Advisory Group which will save the District Council some £20,000 with councillors accessing working papers electronically. The initiative has been working well, although not all village halls have access to the internet. A Little Gransden resident spoke about concerns that a South Cambridgeshire District Council representative did not attend the recent Fullers Hill consultative committee meeting and the log was not checked, nor is it likely to be checked before November. Councillors commented that this was a matter for the resident to raise with SCDC. A question was also raised about the complaint form. A copy of the form is on the Gliding Club website and the Parish Council had asked the Airfield to also put a copy of their complaint form on its website.

6. **Matters Arising: 6.1. Neighbourhood Development Plan.** Nigel Day reported the next meeting of the committee will be on 12<sup>th</sup> June. Whilst a community involvement day had been planned, this has now been postponed until September/October. A new grant application is about to be submitted for this financial year.

6.2. **Multi Use Games Area.** Peter King had provided a progress report. The bulk of the construction work is complete although the Parish Council is waiting delivery of 2 fence posts before final completion. The surface is now curing ready for colour spray and lines later in the month. Groundwork to tidy up the exterior is almost complete. Councillors commented on the concrete finishing at the edge of the muga which stops short of the adjacent grass. This has since been covered with soil although concern was expressed whether the soil was sufficiently compacted. The Reading Room entrance has been damaged by the heavy delivery vehicles and this will be reported to the contractor. A quote had been obtained for 3 signs at a cost of £52.50 each. Councillors unanimously agreed to accept the quote from Signwork Ltd, noting the hours of use in bold to comply with planning. Proposed Andrew Pett, seconded Michael Capps.

Minutes of the Parish Council Meeting held on 3<sup>rd</sup> June 2019 – continued

**Matters Arising – continued:**

**8.3. Village Roundabout.** Peter King had provided a report. The repairs had been completed although councillors had since noted that the boards were already beginning to crack with some needing to be replaced. The invoice had been received and councillors agreed to withhold payment until the problems have been rectified. Clerk to arrange an inspection report if necessary.

**6.4. A428 Black Cat to Caxton Gibbet.** James Catmur reported on the recent community forum he had attended. There was no new information, but the design was explained. The consultation on the detailed design will begin, to include meetings with local residents and councils and based on the feedback received, the design will be reviewed before a Development Consent Order is applied for. The Parish Council will be invited to join the Community Forum, which will meet about twice a year and provide more insight into the scheme as well as being able to feed back residents' points via the forum. Councillors agreed that James Catmur shall be the council representative. There is no more information about the rail route. Funding of up to £10,000 is available for local projects. One suggestion is a cycle path from Great Gransden to Cambourne.

**7. Parish Council Policies.** Copies of the council's Equal Opportunities, Safeguarding, Archiving and Health and Safety policies had been circulated together with a copy of the current financial regulations and model standing orders. James Catmur commented that the word 'ensure' appeared in a number of the documents, meaning the Parish Council was guaranteeing certain matters over which it had no control. James Catmur agreed to look at the policies and draft amendments for consideration at the next meeting.

**8. Risk Assessment.** The risk assessment forms had been completed. No defects were found that required urgent attention although 2 wooden seats were in need repair and one seat on Caxton Road had loose boards which may be a hazard and councillors agreed this should be taken out of use until repair. A quote will be obtained for the cost of repairing the seats. Some play equipment needs painting and 2 pieces of equipment need replacement wooden panels. One street light, PC12 has a hole in the glass. Clerk to obtain a quote for the cost of repair.

**9. Reading Room Cottage Insurance 2019/20.** Councillors unanimously agreed to renew the policy with NFU Mutual at a cost of £430.39. The sum assured was noted at £324,731. Proposed Andrew Pett, seconded Giles Scott. Jason Dixon has agreed to prepare the additional drawings required for the planning application to replace the kitchen window and the front door.

**10. Audit of the Accounts for Year Ending 31<sup>st</sup> March 2019.** The accounts for audit had been circulated to councillors and were unanimously approved and the accounting statements in Section 2 of the Annual Governance and Accountability Return were signed by the chairman. Proposed Andrew Pett, seconded Giles Scott.

**11. Gransden Sportsfield and Recreational Association.** Nick Ginn reported that the Nursery wishes to be more involved. The pavilion fire exit, whilst improved, has not yet been completely cleared.

**12. Financial Statement** for May 2019. The sheet filed as Appendix No. 1 had been circulated. The statement was unanimously approved and signed by the chairman. Councillors also noted the budget review as at the end of May 2019.

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**13. Cheques for approval.** The following payments were approved:

Proposed Andrew Pett, seconded Giles Scott.

DP Garden Works for cemetery grass cutting (May 2019)	£210.00
Clerk's salary for May 2019	£539.14
Clerk's office expenses for May 2019	£17.05
Robert & Margie McIntosh for Garden of Remembrance	£7.50
Cambridgeshire County Council for street light energy	£931.74
Capalc for annual membership 2019/20 and GDPR membership	£374.79
Business Services at CAS Ltd for Parish Council insurance 2019/20	£1,915.92
NFU Mutual for Reading Room cottage insurance 2019/20	£430.39

Councillors also approved for payment the second stage payment to ETC Sports Surfaces Limited for £29,637.66. The payment to Ashley Downes, AMD Sport Services for the roundabout repair was withheld pending satisfactory repair of the roundabout.

**14. Bowls Club Rent.** The rent is presently set at £1 pa and is due for review in September. Michael Capps proposed that the peppercorn rent of £1 pa remain, seconded by James Catmur and carried unanimously.

**15. Highways.** Overhanging hedges along Waresley Road will be reported to the landowner. Gravel had once again been flushed down Meadow Road following the recent rain. The wall of the Caxton Road crossing is leaning towards the road and will be reported to Highways to assess the risk. Doctors Lane gate has still not been repaired although has been reported twice. The 30mph sign along Little Gransden Lane is still propped up, having been reported some time ago. There are a number of hedges encroaching onto footpaths and obscuring fire hydrants. Overhanging brambles are also a problem. Nick Ginn agreed to draft a letter to householders to be delivered whenever the need arose.

**Village Signs** – Andrew Pett, Giles Scott and Nick Ginn had inspected the village street signs. A list had been prepared including some duplicated signs which Highways will be asked to remove or reposition. Neighbourhood watch and dog fouling signs have been nailed to the telegraph pole in Sand Road. Clerk to check whether permission is needed. There are signs in need of repair along Caxton Road, at the corner of Eltisle Road and the B1040 and on the mini-roundabout and the nearby telegraph pole has been dented. There is no Great Gransden village sign when approaching from Eltisle Road.

**Maintenance of Village Roundabout** – councillors agreed to enquire whether someone would like to volunteer. It was agreed a note will be put in Roundabout asking residents to 'adopt a verge' to help with maintenance.

**Highways England Designated Funds** – funding is available for schemes and substantial grants can be made for projects which mitigate the impact of Highways England road improvement schemes. The Highways sub-committee of Andrew Pett, Giles Scott, Nick Ginn and James Catmur will look at possible projects.

**Councillor Julie Wisson left**

**16. Correspondence. 16.1.** The Local Plan to 2036 has been adopted. The guidelines as set out in the framework is for sustainable development.

**16.2.** Councillors noted the clerk will attend the Annual Conference on 28<sup>th</sup> June.

**16.3.** Letter from the District Council with details of the 'Let's Get Moving Cambridgeshire' programme offering a range of activities and subsidised sessions for a period of time. The information will be publicised and passed to the Evergreens.

**16.4.** Councillors noted the invitation to the Rural Affordable Housing Tour.

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**Correspondence – continued:**

**16.5.** Letter from Cambridgeshire County Council detailing the changes for managing street light energy for Parish Council street lights from October 2019. Clerk to seek further information as the proposed changes are unclear.

**16.6.** Councillors noted the County Council's Street Lighting Attachment Policy.

**16.7.** Details of VE Day 75<sup>th</sup> Celebrations on 8<sup>th</sup> May 2020 will be passed to the local British Legion representative.

**16.8.** Councillors noted the update on superfast broadband from Connecting Cambridgeshire. There is presently no WIFI in the hall. Clerk to refer this to the Reading Room committee.

**17. Planning. 1. 19/00198/FUL Replacement pig rearing unit with new buildings, feed mill and staff facilities building, slurry tank, surface water attenuation pond, hardstanding, landscaping, access improvements and associated infrastructure Redwood Farm Caxton Road.** Additional information including new plans showing re-located slurry tank and EIA addendum had been received. Councillors agreed that there had been no material change to the application and again unanimously recommended '**Approval**' to the application on the ground that it is an expansion of an existing business and a modernisation.

**The Next Meeting has been arranged for Monday 1<sup>st</sup> July 2019**

This meeting closed at 9.46pm.