

GREAT GRANSDEN PARISH COUNCIL
Minutes of the Parish Meeting held on 2nd September 2019

Those present were:

Andrew Pett Chairman

Giles Scott Vice Chairman

Diane Taylor Clerk

Peter King Parish Councillor

Nick Ginn Parish Councillor

Nigel Day Parish Councillor

James Catmur Parish Councillor

Michael Capps Parish Councillor

County Councillor Julie Wisson, District Councillor Richard West

and 1 member of the public

1. The meeting was opened at 7.30 pm with a silent prayer.

2. Apologies. Apologies were received from Parish Councillor Jeff Gorton.

3. Declarations of Interest.

Planning.

13.1. Reading Room Cottage. Councillors declared an interest.

4. Minutes of the previous monthly meeting held on 5th August 2019 which had been circulated, were approved and accordingly signed by the chairman.

5. OPEN FORUM. The meeting was closed for ten minutes. County Councillor Julie Wisson gave her apologies for not having attended the August meeting. She reported that she had not heard from any residents who have struggled with the recent loss of bus service 28 with residents coping with the Thursday only service. She had recently attended an exhibition around the transport hub; the viaduct is coming down and the A14 is due to be opened at the end of this year. Further information is on the Highways England website. District Councillor Richard West spoke about the temporary loss of IT services at the District Council, the recent problems with bin collections in Caxton Road and Eltisley Road as well as fly-tipping which now involves a different system. Councillor Capps reported that the fly-tipping in Eltisley Road has still not been collected. A representative of the Tennis Club outlined the reason for requesting sole use of the tennis courts currently on the sportsfield site for a period of 25 years. The three courts need resurfacing and funding is needed to cover the cost. The LTA will cover the cost of a professional fundraiser who works on behalf of tennis clubs but the tennis club has to guarantee ownership or use of the land for a period exceeding the life of the courts. The Tennis Club presently has no documentation confirming the right to use the courts.

6. Matters Arising: 6.1. Neighbourhood Development Plan. Andrew Pett reported that there had been no open meeting of the NDP committee since the Parish Council last met in August. There had been a meeting with Cambridgeshire Acre to discuss progress and draw up a draft. There will be a meeting of the committee on Wednesday and an NDP event on 29th September.

6.2. Highways England Local Improvement Funds. James Catmur reported having drafted an application for a cycleway/footpath along Meadow Road. Whilst the typical fund for such schemes is £10,000, this could be increased depending on the scheme put forward. Highways England is already looking at a cycle path from Papworth. The proposal will be formalised and considered at the next meeting. Councillors raised concerns about the level of traffic already travelling through the village which will only become worse when the work starts on the A428 resulting in construction to both the Black Cat and Caxton Gibbet which will need to be phased.

6.3. Multi Use Games Area. Peter King reported on the two quotes received for the maintenance of the court surface involving an annual jet wash or power wash to remove moss, algae and debris, weed and moss kill and where applicable close small holes using a heating

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Matters Arising – continued:

method and applying new 6mm tarmac. Two companies had provided quotes to cover this work based on a 1 year, 3 year and 5-year contract. ETC Sports Surfaces, who constructed the muga, provided the most competitive quote at £500pa for a 1-year contract reducing to £450pa for a 5-year contract. A lengthy contract may not be advisable; depending on weather conditions moss and algae may not need removing every 12 months. Councillors agreed maintenance will be needed to prolong the life of the surface and to ensure the warranty is not invalidated. £500 should be set aside for the maintenance costs and the matter will be reviewed again in the spring as to what work is needed. It was agreed to contact ETC for advice on when the maintenance should be carried out. Councillors also discussed the weeds growing outside the fencing. It was agreed to apply weed killer before seeding the area with councillors volunteering to carry out the work on a date to be agreed. A volunteer will also be needed to sweep the leaves in Autumn.

6.4. Clerk's Vacancy. An advert has been placed in Roundabout and will also be advertised on Touchbase. The cost of clerking services will also be calculated.

7. Model Financial Regulations. The 2019 Financial Regulations had been circulated and Councillors unanimously agreed to adopt the new Model Financial Regulations (2019). Proposed Michael Capps, seconded Giles Scott.

8. Gransdens Tennis Club. Councillors noted the request from the Tennis Club for written confirmation for sole use of the courts for a 25-year period for the reasons outlined in open forum. As the Parish Council granted the Gransden Sportsfield and Recreational Association a licence for the whole of the sportsfield site until March 2021, any agreement for sole use of the courts to the Club requires the consent of the GSRA. Clerk to ask the GSRA if they agree and if there is no objection to the proposal will write confirming the arrangement with the Tennis Club.

9. Financial Statement for August 2019. The sheet filed as Appendix No. 1 had been circulated. The statement was unanimously approved and signed by the chairman. Councillors also noted the budget review as at the end of August 2019.

10. Cheques for approval. The following payments were approved:
Proposed Andrew Pett, seconded Giles Scott.

DP Garden Works for cemetery grass cutting (August)	£210.00
Mrs D Taylor – clerk's salary for August 2019	£539.14
Mrs D Taylor – clerk's expenses for August 2019	£2.80
Robert & Margie McIntosh for Garden of Remembrance	£7.50
Cambridgeshire County Council for LHI Scheme contribution	£2,000
Pilot Heating & Plumbing Solutions Ltd for Reading Room cottage repair	£96.00
Pilot Heating & Plumbing Solutions Ltd for Reading Room cistern fault	£120.19

11. Highways. A villager had raised concerns about the bridge on Little Gransden Lane breaking up. Two councillors had inspected but found no fault although the surface has had three major patches. Clerk to report to Highways for inspection and repair if necessary. Weeds around the village were also reported; no spraying has been carried out and Councillors West and Wisson agreed to look into this. Overhanging branches in Waresley Road will be reported to the householder. An update will be sought concerning the cleaning of gullies which is on a 3-year cycle. Village drains are silted up causing problems in heavy rain. It was noted that the potholes in Meadow Road and Crow Tree Street had recently been repaired with the edges properly sealed.

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12. Correspondence. 12.1. Councillors will consider quotes for street light energy at the next meeting.

12.2. Councillors noted the request from Cambridgeshire County Council for volunteers to take part in the Community Gritting Scheme.

12.3. The clerk will respond to the request from the Valuation Office for information to recalculate the rateable value of the cemetery.

12.4. Councillors noted Cambridgeshire Acre's draft Strategy for 2019-2024.

12.5. Councillors noted the invitation to Cambridgeshire Acre's AGM on 25th September 2019.

12.6. Councillors noted the Open Arms Project, a new Care Network Initiative to support local action against loneliness for older residents.

12.7. Councillors noted the proposed date of the next Cambourne to Cambridge Local Liaison Forum.

12.8. The invitation to the NHS Cambridgeshire and Peterborough Clinical Commissioning Group AGM was noted.

12.9. The District Council has advised they will accept nominations for re-listing of Assets of Community Value once the current listing expires. An application can be made prior to but no more than 8 weeks before expiry. The listing of the Mandene Gardens Play Area is due to expire on 10th September. The Parish Council has not renewed the existing play equipment on this site as the play area was due to be moved as part of the planning permission for new houses at the bottom of Mandene Gardens. Councillors agreed to apply to re-list the play area as well as the village shop as this listing is due to expire in October. Clerk to write to the owners of the shop to advise of the proposed nomination.

Councillor Julie Wisson left.

It was agreed that item 13 be taken next.

13. Planning. 1. Reading Room Cottage, Fox Street. Councillors noted that planning has been granted for the replacement front door and kitchen window subject to conditions. Clerk to seek clarification of the sectional drawings requested for the window and obtain drawings of the proposed door which is to be a standard oak door. The planning enforcement officer has asked for further information with regard to when the UPVC windows at the rear of the property were installed.

In accordance with S1(2) Public Bodies (Admission to Meetings) Act 1960 press and members of the public were excluded from the meeting whilst item 12.10 was considered. The minutes from this part of the meeting remain confidential.

The Next Meeting has been arranged for Monday 7th October 2019

This meeting closed at 9.45pm.