

GREAT GRANSDEN PARISH COUNCIL
Minutes of the Parish Meeting held on 1st October 2018

Those present were:

Andrew Pett Chairman

Giles Scott Vice Chairman

Diane Taylor Clerk

Michael Capps Parish Councillor

Peter King Parish Councillor

Jeff Gorton Parish Councillor

Nigel Day Parish Councillor

Nick Ginn Parish Councillor

James Catmur Parish Councillor

District Councillor Richard West and 5 members of the public

1. The meeting was opened at 7.30 pm with a silent prayer
2. **Apologies.** There were no apologies for absence.
3. **Declarations of Interest.** There were no declarations of interest.
4. **Minutes** of the previous monthly meeting held on 3rd September 2018, which had been circulated, were approved and accordingly signed by the chairman.
5. **OPEN FORUM.** The meeting was closed for nineteen minutes. District Councillor Richard West spoke briefly about the deferred Sand Road planning application. It is likely to be considered at the Development Management Committee in November. There are new arrangements for telephoning the call centre which is hoped will speed things up when contacting the District Council. A resident asked about the reasons why the Sand Road planning application was postponed at the Development Management Committee on 17th September. Giles Scott confirmed it was to allow a 21-day statutory consultation period and consideration of any further comments received as the proposed development affects the setting of a listed building. Whilst the comments considered will be in relation to the use of land for the junction, broader representation will also be considered. Councillor West confirmed that any extra comments will be considered. The statutory consultation period expires on 12th October although further comments will be considered under late representations. Paul Thomas commented that he had been in contact with the planning officer about specific matters but had still not received a response. He also pointed out that there is only a single notice advertising the 21-day consultation and he is unclear if representations need to be resubmitted. He would like to be present at a site meeting if arranged. Another resident questioned the appropriateness of the listed building application to the main application for outline permission for 40 homes, which was confusing. A Little Gransden resident spoke about the Gliding Club planning application which was discussed at last month's Parish Council meeting, raising the issue of the level of noise generated by self-launching planes. Andrew Pett commented that South Cambridgeshire and Huntingdonshire District Councils will make the final decision on the planning application to vary a number of conditions.
6. **Matters Arising: 6.1. Neighbourhood Development Plan (NDP).** Nigel Day reported on the first open meeting of the steering group. Responsibilities have been allocated to members of the group. 70 responses were received to the questionnaire and these will be analysed before drafting a more detailed questionnaire. The NDP is not far enough advanced to comment on the Sand Road development. Andrew Pett reported on the proposed application for funding. It was proposed by Andrew Pett, seconded by Nigel Day and carried unanimously that the Parish Council apply for funding of up to £9,000. It was also agreed that Andrew Pett and Nigel Day have delegated authority to make decisions (if required) relating to the Neighbourhood Development Plan before a scheduled Parish Council meeting. An extraordinary meeting will be called for any contentious issues.

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Matters Arising – continued:

6.2. Multi-Use Games Area (Muga). Since last month's report, Peter King reported that costs had increased slightly by £1,271 for the fencing. The Poor's Land charity had agreed to fund the additional costs. The application for £9,991 funding from the National Lottery Awards for All had been successful leaving £7,000 short of the target. A decision on the Wren funding application will be known later in the year. This will not be the end of fundraising as there will be running costs.

6.3. Residential Development, Land North East of Mandene Gardens. Giles Scott reported that following deferral of the application at the Management Development Committee, the Parish Council will reconsider its response. Andrew Pett commented that Policy En2 is very relevant to the application as new roads and traffic management schemes can affect the character of an area and upset the harmony created by the presence of listed buildings. Councillors unanimously agreed that further comment in support of refusal of the application would be submitted on the ground that the development is a departure from Policy En2. Due to the material change in the application, the Environmental Officer would need to consider an Environment Impact Assessment. Giles Scott and Andrew Pett to draft the appropriate wording. Proposed Michael Capps, seconded Jeff Gorton. Michael Capps commented that on submission of the Parish Council's recommendations relating to the footpath improvement scheme, due to the effect of the scheme on a listed cottage within a conservation area, confirmation had been sought from the planning officer that the Conservation Officer had been consulted. No confirmation of this had been received.

6.4. Reading Room Cottage. Andrew Pett reported that the planning authority was still requesting scale drawings of existing and proposed floor plans and elevations to enable the application for a replacement door and window to proceed. Clerk will approach a local architect for the requisite plans.

7. Cemetery. Jeff Gorton reported that the spoil to the side of the cemetery shed is growing very large, preventing access to the rear of the shed. Present regulations provide for the excess soil to be spread into the hollows of existing graves and to the side of the shed. Councillors discussed whether the spoil could be spread in another area of the cemetery but this may look messy. It was proposed by Jeff Gorton, seconded by Nigel Day and carried with 5 votes in favour and 3 abstentions that the cemetery regulations be amended to specify that any excess soil, after the infill of sunken graves, be removed from the site at the undertaker's responsibility. Councillors agreed for the existing spoil to be levelled when the work to the shed is carried out on 9th November. Proposed Peter King, seconded Jeff Gorton. Peter King to arrange this.

8. Gransden Sportsfield and Recreation Association (GSRA). Nick Ginn reported on the recent meeting. There is no secretary, so minutes are not prepared or distributed. The finances are healthy. Although the car park needs resurfacing the cost is prohibitive, some £50k - £80k, and will probably be infilled. The Football Club is unable to use any changing rooms or showers as these areas are been used by the Nursery for storage. The Nursery pays rents which forms a large part of GSRA's funding. The terms of Nursery's use of the pavilion is subject to a licence agreement. The defibrillator is now connected and fully useable. The major issue is the use of the football field and flooding and quotes are being sought to alleviate the flooding. There is a history of flooding and work was carried out some 20/30 years ago. Sandy FC has asked to use the pitch but with the problems of flooding, Gransden FC already has to pay to use other pitches if the sportsfield site cannot be used due to problems of flooding. There is a broken manhole cover at the rear of the pavilion which will be replaced. The fence and gate at the Tennis Club end is rotten but no decision has been made to replace it.

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9. Street Light, West Street. Councillors unanimously agreed to accept the quote of £3,417.71 from Balfour Beatty for a heritage light to place the lamp which was knocked down in West Street. Proposed Jeff Gorton, seconded Giles Scott. This was the subject of an insurance claim of £1,256.74 for a standard light with the balance to come from reserves for this purpose.

10. Tree Quotes. Three quotes had been obtained for the scheduled work to trees in the playing field, churchyard and cemetery and the 15 elm trees in Church Street. Councillors unanimously agreed to accept the quote from Global Tree Solutions at a cost of £2,245 based on previous work carried out by this contractor. Proposed Michael Capps, seconded Peter King. Clerk to check that T11 is included in the Elm Tree quote. It was also agreed to grind the stumps of the 3 felled elm trees at a cost of £275 and the stump of the horse chestnut in the playing field.

11. Playing Field. No quotes had been received for the cost of repairing the roundabout. One contractor had recently declined to quote. Clerk will seek quotes from other contractors. Councillors agreed to monitor the crack in the concrete by the steps.

12. Model Publication Scheme. Councillors approved the updated scheme.

13. Capalc's General Data Protection Regulations Membership Scheme. Councillors agreed to join the scheme at a cost of £50 for the year.

14. Financial Statement for September 2018. The sheet filed as Appendix No. 1 had been circulated. The statement was unanimously approved and signed by the chairman. Councillors also noted the budget review as at the end of September 2018.

15. Cheques for approval. The following payments were approved:

Proposed Jeff Gorton, seconded Peter King.

Buchans Landscapes for sportsfield grass cutting (August)	£401.70
DP Garden Works for cemetery grass cutting (September)	£200.00
Clerk's salary for September 2018	£499.23
Clerk's expenses for September 2018	£3.84
Robert & Margie Mcintosh for Garden of Remembrance	£7.50
Sheila George (as executor) for refund of plots 313 and 314	£48.00
PKK Littlejohn LLP for external audit y/e 31 st March 2018	£240.00
Dodson Bros Thatchers Ltd for Reading Room re-thatch	£23,748.84
Capalc for GDPR Membership Scheme	£50.00

16. Highways. Councillors reported that Topham's hedge along West Street needs cutting. Hardwicke Road is still dangerous. James Catmur reported on the first 40mph speedwatch session. Of 300 cars recorded in an hour, only 2 were travelling just over 40mph. Based on this evidence the buffer zone is self-policing. There will be further speedwatch sessions which will provide useful statistics. Accident reporting is now available online, rather than having to report directly to the police.

Crow Tree Street Footpath - councillors noted the response form Karen Lunn, Highways to councillors' disappointment with the work carried out to the footpath. Comment was made that any discussions at future site meetings should be followed up to try to ensure what is agreed is subsequently carried out. Councillors agreed that, although only part of the path was to be resurfaced to correct the camber, no further action would be taken.

Minutes of the Parish Council Meeting held on 1st October 2018 – concluded

17. Correspondence. 17.1. The external auditor's certificate has been received with no issues raised.

17.2. Councillors decided against joining the County Council's Community Gritting Scheme, but will continue to grit footpaths as previously, provided the village salt bins continue to be replenished by the County Council.

17.3. Councillors are not available to attend Capalc's AGM.

17.4. Joint Minerals and Waste Local Plan. Noted without comment.

18. Planning. 1. 18/01818/FUL Workshop extension - industrial food machine Engineering Unit 7 Sand Road Industrial Estate. Councillors noted the changes in the roof style, door size and dimensions of the building. It was agreed to recommend approval as per the first application. Giles Scott recommended 'Approval' on the ground that the changes are noted and do not materially change the Parish Council's view that there is no reason in planning regulations to recommend anything than approval. Seconded by Nick Ginn and carried unanimously.

18.2. 18/01879/FUL Construction of a Grain Store and means of access Land East of Unit 15 Eltisley Business Park Potton Road. Councillors commented that it is similar to the existing grain store. It benefits the community and although a substantial building, due to the siting and topography, will not be visible to any neighbour. Jeff Gorton recommended 'Approval' on the ground that the substantial building will be part of an existing agricultural site, suitably screened and not obtrusive. Seconded by James Catmur and carried unanimously.

18.3. 18/01838/TREE Annual shaping and maintenance of 16 hornbeams, 18A Meadow Road. Councillors resolved to recommend approval to this application on the ground that it is good tree maintenance.

18.4. 18/01909/FUL and 18/01910/LBC Part demolition, conversion of barn to dwelling with alterations and extension. New access and driveway and enclosures, Barns at Rippington Manor 16 Church Street. Councillors noted this is a modification to a previously approved application, with a new access and part demolition. The new access had been granted in the past when the 2 houses in Church Street were built. The gate will be moved back and will open inwards. Andrew Pett proposed 'Approval' on the ground that it is a sympathetic refurbishment of a redundant agricultural building. Seconded by Giles Scott and carried unanimously.

The Next Meeting has been arranged for Monday 5th November 2018

This meeting closed at 9.44pm.