

Meeting on 7<sup>th</sup> January 2019

## Clerk's report to councillors

**2. Apologies for Absence** – to receive apologies for absence.

**4. To approve the minutes of the meeting on 3<sup>rd</sup> December 2018** – copy previously provided.

## 6. Matters Arising:

**6.1. Neighbourhood Development Plan** - to update councillors on the progress since the last meeting (AP).

**6.2 Local Highway Improvement Bid** – to report on the submission bid to the Local Highway Improvement Bid Panel (AP).

**7. Cambridgeshire Acre** – to consider whether to renew the annual membership. Subscription cost is £57.

**8. Electric Vehicle Charging Points** – report by James Catmur following the workshop delivered on behalf of Cambridgeshire County Council and to consider the making of an application for a charging point. Electric Vehicle FAQs document attached.

**9. Multi-Use Games Area** – Peter King to report on the project to date and funding application from Wren which requires:

“Please can you confirm the name, job title and contact address for the person authorised to sign the WREN Funding Agreement on behalf of your organisation. Please can you also provide written authority for this person to sign on behalf of your organisation.”

Letter from Wren confirming grant:

### “Great Gransden - Playing Field Multi-Use Games Area

The above application for funding has now been reviewed and assessed. I am pleased to inform you that the Board of Directors of WREN have allocated a grant of up to **£7,000.00** towards the eligible costs of your project.

This allocation is subject to the following conditions:

1. Your project is successfully registered with the scheme's regulator ENTRUST. WREN will apply for this registration on your behalf.
2. Your agreement to WREN's terms and conditions for distributing the Landfill Communities Fund money. These will be stated in WREN's Funding Agreement that will be issued to you providing your project is registered by ENTRUST and once all of the information listed below has been provided.
3. Payment of £752.50 third party funding. Within the next 7 days WREN will issue your nominated contributor with a request for payment of the third party funding to FCC Recycling (UK) Ltd. Payment of this request should be made within 28 days of issue.
4. That the grant is offset towards the following elements:

Description	Total Cost (£)	Amount Requested from WREN (£)
Surface colour spray	£1,280.00	£0.00
Netball posts and groundwork	£782.00	£0.00
Fencing - rigid welded mesh fencing panel system	£14,509.00	£7,000.00
Fencing - radius corner panels	£1,897.00	£0.00
Integral basketball unit	£2,191.00	£0.00
Goal recess groundwork	£2,080.00	£0.00

Path from car park to allow wheelchair access	£2,727.00	£0.00
Tennis court fittings	£780.00	£0.00
Preparation, drainage, edgings and porous macadam	£9,991.00	£0.00
4 sets of line markings	£880.00	£0.00
<b>Total</b>	<b>£37,117.00</b>	<b>£7,000.00</b>

In order for WREN to be able to issue your project with a Funding Agreement we require the additional information as set out in the email to which this letter is attached. Please forward the outstanding information within the next 8 weeks. If you are unable to do so please let us know as soon as possible when you anticipate the information will be available.

Please note you must not change the scope or delivery of your project without written permission from WREN. If you need to change any aspect of your project, or you register with ENTRUST as an Environmental Body, please contact me or your Grant Administrator who will be able to advise you further. Failure to inform WREN of changes may result in your funding being withdrawn.

On receipt of all outstanding information we will contact you to discuss the drawdown of your grant and the details we need to finalise and issue your Funding Agreement.

**It is very important that you do not start work on your project, instruct contractors or make/authorise any payments relating to your project until you have signed and returned our Funding Agreement. Failure to do so will result in your grant being withdrawn.**

Please note, on receipt of all outstanding information it can take up to 4 weeks to issue your Funding Agreement.

**The grant offer is open for 6 months from the date of this letter, by which time your Funding Agreement must be issued. Please also note that the WREN grant must be claimed in full before 6 December 2019.**

You are encouraged to publicise WREN's funding award and advice on doing this can be found in the enclosed guidance. Please contact us if you need further information.

If you have any queries regarding the content of this letter or would like to discuss any project related queries please contact myself or the Grant Administrator."

**10. Clerk's Financial Statement** – will be available before the meeting.

**11 Cheques for Approval** – will be available before the meeting.

**12. Huntingdonshire Local Plan 2036** – consultation on the proposed modifications:

Proposed Main Modifications Sustainability Appraisal will be available for you to view and comment between the following dates:

Start date: 10/12/18 17:00

End date: 29/01/19 17:00

[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmmsa2018/proposed\\_main\\_modifications\\_sustainability\\_appraisal](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmmsa2018/proposed_main_modifications_sustainability_appraisal)

Habitats Regulations Assessment will be available for you to view and comment between the following dates:

Start date: 10/12/18 16:30

End date: 29/01/19 17:00

[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/hra2018/habitats\\_regulations\\_assessment](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/hra2018/habitats_regulations_assessment)

Proposed Main Modifications 2018 will be available for you to view and comment between the following dates:

Start date: 10/12/18 17:00

End date: 29/01/19 17:00

[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmm2018\\_1](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/pmm2018/pmm2018_1)

### **13. Highways** – any matters to report and reports on:

(a) A428 route;

(b) Speed Survey request – response from Cambridgeshire Traffic Management Officer:

“I may add this to the growing list, but police data surveys should not be used in support of or to justify an application to the highway authority for a change in speed restriction – rather, these should be carried out to identify an issue (or otherwise) once a formal proposal is on the table so as to form part of the considered police response to such a proposal OR for evidence gathering purposes when considering deployment of resources for enforcement purposes.

This does not prevent a Parish etc privately commissioning their own data collection in support of any application though.”

(c) Signs around the village (AP/GS);

(d) Safety of Little Lane (West Street side) (AP/GS).

### **14. Correspondence:**

#### **14.1 Bikeability Cycle Training in Schools** – letter from Cambridgeshire County Council:

“Bikeability cycle training is offered as a free service to all Cambridgeshire primary schools. To date this has been funded through a Department for Transport (DfT) grant to Cambridgeshire County Council. Due to growing demand, the DfT have not been able to provide a guarantee that all of the funding required will be available.

More information about Bikeability can be seen at this link: <https://bikeability.org.uk/>

For the current financial year full funding is in place, but from April 2019 there may not be enough funding to ensure that every school is offered all of the training places that they require. Currently it costs £40 per pupil to participate in the training.

The funding situation was discussed by the County Council’s Economy and Environment Committee on 12<sup>th</sup> July 2018. It was resolved that officers should contact Parish, Town and District Councils, as well as schools, to gauge their appetite to consider making some sort of financial contribution towards the cycle training, to ensure that demand can be met in their local area.

I am therefore writing to your Council to see if you would be prepared to make a financial contribution towards cycle training in your area.”

Further information is now available from Cambridgeshire County Council:

“It is likely that CCC will still get the bulk of funding to continue the scheme in future years, but what I’ve told other Parishes is that if we did get into a position of having to charge something then I’d anticipate we’d look for about 25% of the costs, ie £10 per child trained.

Last year 18 pupils at Barnabas Oley did the training, so we’d be seeking £180 locally from school and/or Parish.”

In summary the Parish Council will only be asked for funding should there be a funding gap and any funding would be for pupils of Barnabas Oley School.

**14.2. Request to scatter ashes in the cemetery** – consider whether to give permission to scatter ashes in the cemetery.

## **15. Planning:**

**15.1. Residential Development, Land North East of Mandene Gardens** – the District Council has asked the following:

“whether the Parish Council would wish to be included within the S106 agreement with regard to a potential transfer/adoption of the green space within the site.

The following is taken from the Developer Contributions SPD and outlines the options:

**B.27** On developments of 10 or more dwellings where open space and/or facilities are delivered on-site, in the first instance such land and facilities must be offered to local Town and Parish Councils for adoption. In the event of the Town or Parish Council being unable to consider adoption, this requirement will revert to the District Council. Should the District Council not be in a position to agree to the adoption, developers must submit a proposal to the Head of Planning detailing how a Trust shall be set up for the new community to ensure appropriate future maintenance measures are implemented.”

**15.2. Single Dwelling, Leycourt Farm** – report on the decision of the Development Management Committee (AP).

**15.3. 18/02645/FUL Erection of a single family dwelling with attendant landscaping and bin and cycle storage, Land Between 33 and 43 Meadow Road.**

**15.4. Proposed Residential Development, land to the west of West Street.** To consider any planning application received.