

## **Clerk's Report**

**Monday 4<sup>th</sup> May 2020**

### **2. Election of Chairman**

**3. Apologies** To receive apologies for absence

### **4. Declaration of Interest**

### **5. Election of Officers**

**6. Minutes.** To approve the minutes from the meeting held on April 6th 2020. (These have been sent previously).

### **8. Matters Arising**

#### **Village Speed Signs (Follow up action required)**

*(Copied from Minutes of February 3<sup>rd</sup> 2020)*

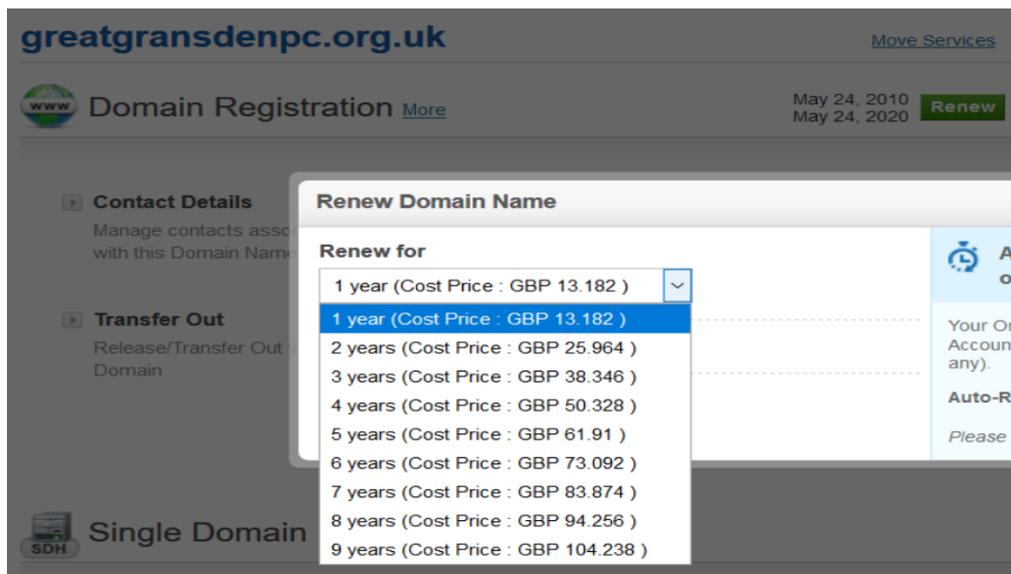
*14.4 Additional Village Speed Sign Cllr Pett had received correspondence from village residents who currently move and look after the moveable flashing speed sign in the village. The question of purchasing a second sign had been raised. Cllr Pett reported that previous requests to highways to fund a static sign of this nature had been declined, with the opinion being that the fixed signs were of limited effectiveness after a period of time. Cllr Pett confirmed that at over £2000 each, these signs were expensive. However, it may be possible to use CIL monies as a sign like this would be considered an enhancement to the community. It was decided that the Clerk and Cllr Pett should look into this. Cllr Pett will respond to the village resident who had raised the query initially.*

Cllr Catmur investigated the cost and on 13<sup>th</sup> February, obtained a quote. (The full quotation has been sent with this Clerks Report). In summary, for another mobile vehicle activated sign (MVAS) that is compatible with our existing poles and brackets, the cost would be £2280+VAT for a sign and battery.

### **Renewal of Website Domain**

Information from Cllr Day:

‘The Parish Council use the domain name GreatGransdenPC.org.uk. It has an extensible lease on it, so every so often we have to pay something to a “Domain Registrar” to be able to keep on using it. It’s up for renewal by May 24, and FreeParking - the domain registrar we currently use - would charge us £13.18 for one year, or we could opt to pay up front for, say, 9 years for £104.23 (£11.58 per year) as shown by the screen image below:



## **Reports from cancelled Annual Meeting of the Parish Council**

Some reports have been received. (unaudited GSRA accounts, Cemetery Report & Reading Room Report) Councillors to discuss how/if these reports should be published this year

**9. Review of Internal Controls** - To review current procedures for internal controls. Supporting paperwork previously sent to Councillors on 15/04/2020

**10. Review of Risk Management Policy, asset check and risk** assessment Supporting paperwork previously sent to Councillors on 15/04/2020.

**11. Approval of the Annual Governance Statement 2019/20** (Section 1) Supporting documents sent to Cllrs separately.

**12. Parish Council Insurance for 2020/21** To consider the renewal premium and sums assured. (Full renewal quote and asset list 2020 previously sent to Councillors on 27/04/2020)

**13. Clerk's Financial Statement.** For April 2020 and Budget Review.

**14. Cheques for Approval.** Available before the meeting.

**15. Highways.** Any repairs or maintenance.

**16. Community Infrastructure Levy** To consider the possible use of the funding. (Balance £8602.80)

## **17. Correspondence**

**1. Capalc Membership Fees 2020/21 and GDPR membership option. To review and confirm membership option for 2020/21.**

Fees inc GDPR Membership option: **£408.93** (details below)

Data Protection Officer Member Benefits Scheme 2020/2021

Opt-in Member Benefits DPO Scheme @ £50 per council

CAPALC will provide indemnified Data Protection Officer (DPO) advice through

our contracted consultants Priviness Ltd with the first hour of advice included

within the opt-in payment for the DPO scheme membership.

NB. If you choose to continue with our advisor after the 1-hour expert advice (per specific individual issue), the fee to be charged is typically in the region of £150 + vat per hour. A quote can be requested to verify specific requirements. You may of course choose not to take this option & retain a consultant of your council's choice following the consultant's initial advice.

Fees ex GDPR Membership option: **£358.93**

## **2. HDC Community Chest Grant Scheme to deliver COVID-19 funding.**

Huntingdonshire District Council is to make use of its existing Community Chest Grant Scheme, and boost it with an extra £20,000 added to the funding pot to offer up to £50,000 of additional financial support for community organisations and projects in response to the coronavirus/COVID-19 pandemic.

This initiative will enable local community groups and organisations to bid for funding of up to £1,000 per project to support their responses to the pandemic, by being able to offer additional help during this difficult time. This decision to deliver further funding into the Huntingdonshire community is to ensure that the fantastic work that is happening both in partnership with the council and in individual communities can be supported across the district.

Councillor Ryan Fuller, Executive Leader of the Council, said: "I have seen first-hand the tremendous work that is going on across our district, and am proud of the generosity and civic spirit being demonstrated by our communities in helping one another. I am keen that HDC does whatever it can to support these great efforts and we will therefore make available an initial £50,000 to be distributed in grants to assist local community groups in their vital work.

"Huntingdonshire has always been a community that takes pride in looking after each other, which has meant the response and support from local community groups and projects has been no surprise. The COVID-19 Community Chest Grant Scheme can be used to apply for funding that can help to continue this great work or pioneer new projects and initiatives that will support Huntingdonshire residents during the current crisis."

If you would like to apply for funding from the Community Chest, you should complete the online application form which can be found at [www.huntingdonshire.gov.uk/communitychestfund](http://www.huntingdonshire.gov.uk/communitychestfund) Applications will be considered by Councillors on a weekly basis, therefore you can expect to receive a decision on whether your application has been successful no more than 7 days after submitting it.

## **18. Planning**

- 1. Planning Permission Consultation - Land North East Of 16 Sand Road Great Gransden (ref 20/00516/ADV)**
- 2. Planning Permission Consultation - 2 Little Gransden Lane Great Gransden Sandy (ref 20/00716/TREE) Proposal:**
  - 1. Birch - fell and grind stump. (Leaning and if tree falls will hit 1 or 2 domestic oil tanks)**
  - 2. Beech - prune to clear house. (To prevent damage to house and tree)**
  - 3. Beech hedge on road frontage - reduce height to level with fence adjacent to gate and prune back side to lean into garden. (To allow light to garden)**
  - 4. Beech hedge on south boundary (with grass lane) - reduce height to approximately 1-1.5m higher than the front section and trim both sides to neat. (To allow light to garden)**
  - 5a. Large Beech on south boundary - fell. (Heavy tree, large limbs, leaning: if**

**tree fails will cause massive disruption or injury)**

**6a. Birch on south boundary - fell.(Poor, unsightly tree nearing the end of its SULE. Client would like to remove in order to replant.)**

- 3. Planning Permission Consultation - 6 Church Street Great Gransden SG19 3AF (ref 20/00583/LBC)**

**19. Next Meeting** Monday 1<sup>st</sup> June 2020 at 7:30pm