

## **Clerk's Report**

**Monday 1<sup>st</sup> June 2020**

**2. Apologies** To receive apologies for absence

**3. Declaration of Interest**

**4. Minutes.** To approve the minutes from the meeting held on May 4th 2020. (These have been sent previously).

**6. Matters Arising**

**1. Bluebell-19** – Update from J Catmur

**2. Unauthorised signs around the village** To discuss the unauthorised advertisements/signage around the village.

**3. MUGA** To discuss the current anti-social behaviour around the MUGA.

**7. Policies-** To review current policies (Previously sent to councillors on 19/05/2020)

**8. Risk Assessment** Inspection of the Parish Councils assets. Review of reports/findings (if any have been undertaken by individuals or socially distanced groups)

**9. Reading Room Cottage** To consider the renewal premium and sums assured.

Due to the nature of the insurance policy required and in line with previous years, only one quote has been sought. The renewal premium is £444.73. This is an increase of £14.34 on last year's premium of £430.39 and includes a mutual bonus saving of £84.24.

The sum insured is now £331,712 up from £324,371 and the declared value up from £282,375 to £288,446 (increased by indexation).

Employers Liability Insurance is included with the Parish Council insurance.

**10. Community Infrastructure Levy** Carried over from last meeting. To consider the possible use of the funding. Balance £8602.80.

**11.Gransden Sports field and Recreational Association** – report from Nick Ginn

**12. Clerk's Financial Statement.** For May 2020 and Budget Review.

**13. Cheques for Approval.** Available before the meeting.

**14. Highways.** Any repairs or maintenance.

**15. Correspondence**

### **Notification of Cancellation of 2020 April -June Micro Asphalt Program**

*I am emailing you to update you in relation to the 2020 April to June Micro Asphalt program which was suspended due to the Covid 19 Pandemic. The supply chain partner Eurovia, have indicated to our main contractor Skanska, that they would be looking to commence works in late June, but only in Rural locations initially. As you are probably aware, most of our Micro Asphalt works are in urban*

housing estates, with the more rural sites given over to a Gripfibre Micro Asphalt process which is more durable.

We also have two further Micro Asphalt programs, in September 2020 and March 2021. Eurovia are hoping that processes and situations will enable them to carry out these two programs as currently planned.

We have therefore made the decision to cancel the 2020 April-June program, and move it forward to the next financial year in 2021. I am sorry that we have had to do this, but as I'm sure that you appreciate, the situation has been totally out of all our hands. We have replaced this with a small rural Gripfibre program.

To enable you to understand the scale of works that have had to be cancelled and moved to next year, I have attached the original program. The four sites highlighted in orange are rural Gripfibre Micro Asphalt sites that the contractor still feels can be delivered in the current climate. All other sites will be programmed for treatment in the next financial year.

### **Notification of forthcoming disruptive works – 23 Sand Road**

#### **NOTIFICATION OF FORTHCOMING DISRUPTIVE WORKS**

<b>Ward / Parish</b>	<b>Great Gransden</b>
<b>Members</b>	<b>Cllr Julie Wisson</b>
<b>Town</b>	<b>Great Gransden</b>
<b>Street</b>	<b>23 Sand Road</b>
<b>Works Promoter</b>	<b>Pascon Utilities Connections</b>
<b>Brief description of works</b>	<b>Road Closure due to the Width of Carriageway and Location of the upcoming works Install new Electric Supply Full width of Carriageway Open cut First time Reinstatement</b>
<b>Estimated Start and End Dates</b>	<b>No Date as Yet (June?)</b>
<b>Duration</b>	<b>5 Day Road Closure</b>
<b>Traffic Management Options</b>	<b>Advanced signage and Notification, Operatives on site</b>
<b>Expected disruption</b>	<b>Low – Medium Impact</b>
<b>Conditions</b>	<b>Advanced signing 14 Day Before Work Starts , Letter drop to Residents , First Time Reinstatement , Works to take place in School Holidays</b>

<b>CCC Officer Contact for further information</b>	<b>Street.works@cambridgeshire.gov.uk</b>

### **Broken gate at foot of Doctors Lane – email received from resident**

*'I wonder if you can help regarding the broken gate at the foot of Doctor's lane on the corner of our house, College Barn, 4 Church Street. The hinge broke several months ago. But in more recent times it has become a cycle route. I believe that it is designated as a Footpath and cycles are prohibited. The main problem is that people, mostly youngsters, cycle down Doctor's lane, gaining speed and hurtle down the narrow footpath endangering walkers, sometimes families with small children.*

*Re-instatement of the gate may not stop cyclists but would deter them and certainly slow them down. A sign prohibiting cyclists might go one step further. A kissing gate would completely prevent it'.*

### **Local Highway Improvement (LHI) 2021/22 – Extension of deadline**

*I am pleased to inform you that we are now accepting Local Highway Improvement (LHI) 2021/22 applications!*

*In light of the current COVID-19 situation, and in relation to the Local Highway Improvement for 2021/22, the deadline of 31<sup>st</sup> May has been removed and we will be accepting applications until further notice. We will regularly review the situation and provide as much notice as possible of when the submission deadline will be. Once a submission deadline has been agreed, this will affect and have an impact on the Local Highway Improvement timescale throughout the year. We will keep each and every one updated with any amendment and changes throughout this process.*

*Following the submission date, you will be contacted by an officer to develop your Feasibility Study. They will work with you to ensure your project scope and budget are accurate and achievable. Your Feasibility Study will then be presented to the LHI Member Advisory Panel.*

*Please ensure you have read through the supporting LHI guidance available online before completing the application. Please complete the application form electronically, save and submit via email [Local.Projects@cambridgeshire.gov.uk](mailto:Local.Projects@cambridgeshire.gov.uk).*

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>

## **16. Planning**

1. SNN7348 - 40 New Dwellings At **Sand Road**, Great Gransden  
Sand Road – Naming of New Development

**17. Next Meeting** Monday 1<sup>st</sup> June 2020 at 7:30pm