

# Great Gransden Parish Council

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37 West Street  
Great Gransden, SG19 3AU

## The Next Meeting of the Parish Council

will be held on Monday 6th April 2020 via remote conferencing on Zoom

Meeting ID 301-901-554

Password 027280

with Andrew Pett in the chair.

Catherine Fox, Clerk 28/03/2020

**Please Note:** Due to restrictions currently in place around COVID-19, there will be no physical meeting. Those who wish to comment on any item on the agenda are invited to join the Parish Council via the 'Zoom' App. (Meeting ID 301-901-554. Password 027280). Councillors will not be making decisions about items not on the agenda. Any personal information given will be dealt with in line with the Parish Councils General Privacy Notice, full details of which can be found on the website.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS: 9 QUORUM: 3

### 1. Silent Prayer.

### 2. Apologies for absence.

### 3. Declarations of Interest.

(a) Councillors to declare any disclosable pecuniary interest in any items on the agenda;

(b) Councillors to declare any other interest in any items on the agenda.

### 4. Minutes.

 Consideration of the minutes of the meeting on 2nd March 2020.

**5. Open Forum** As there will be no physical meeting, there will be no Open Forum. Anyone wishing to bring an issue to the attention of the Parish Council should do so by contacting the Parish Clerk.

### 6. Matters Arising.

1. COVID-19 – Update, forward planning and ongoing implications.
2. Postponement of May Elections.
3. Update from NDP – Report from A Pett
4. Amended arrangements for Annual Parish Meeting on 23<sup>rd</sup> April 2020

### 7. Clerk's Financial Statement.

 For March 2020 and Budget Review.

### 8. Cheques for Approval.

### 9. Review of cemetery charges, contribution towards churchyard maintenance, 'Roundabout' costs, review of clerk's core hours and completion of probationary period.

### 10. Review of Risk Management Policy, asset check and risk assessment.

### 11. Review of Internal Control and Appointment of Internal Auditor.

### 12. Highways.

 Any repairs or maintenance.

### 13. Correspondence.

1. Commonwealth War Grave Sign Position Enquiry.
2. Notification of April to June 2020 Micro Asphalt Works Program.
3. Copy of request from Waresley-cum-Tetworth Parish Council regarding re-opening of Waresley/Gransden/Gamlingay woods (For information only)
4. Correspondence from SSE (street lighting provider) regarding services during COVID 19 social distancing period.
5. Correspondence from HDC (COVID-19)
6. Cancellation of upcoming Little Gransden Aerodrome Local Consultative Committee Meeting on 8<sup>th</sup> April.
7. Telephone Box Conversion Request

### 14. Planning.

**1. PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/00335/FUL**  
**Change of Use of an Agricultural Grain Store to B1-Light Industrial**  
**Eltisley Business Park Potton Road Great Gransden PE19 6TB**

### 15. Next Meeting

 Monday 4th May 2020 at 7.30pm

Annual Parish Meeting 23rd April 2020